



# ACCD Minutes

Date: 02/26/2024

Time: 10:00am

Where: Training Center (2176 Parkway Lake Drive, Hoover, AL)

## **In Attendance**

DeCarrion Davis, Eddie Swindall, Ken Brown, Any Walton, Jimmy Patrick, Leslie Robinson, Robby Robinson, Leslie Busby, Micheal D. Hillery, Chris Causey, Pamela Osborne, Micheal Arnold, Tiffany Crawford, Tijwana Alexander, Kristi Smith, Katrina Brown, Sharonda Edwards, Roderick Chambers; Online Attendees: Curtis Forbus, Ebone Williams, Walter Lacey, Jill Stallworth, Ledlow, Jeremy, Morgan Murphy, Doris Henry, Lamanda Thomas.

## **Board**

President Roderick Chambers called the meeting to order.

Executive Board approved for Eddie Swindall to close the money market account and received new bank cards. The Board approved for Jimmy Patrick to change/ update the Bi- laws. The Board approved putting the scholarship into the Bi- Laws.

## **Old Business**

- a. During this meeting Roderick Chambers informed us that the meeting with ADOC was cancel without cause on February 23, 2024.
- b. The new Committees Chairs are:
  1. Tee shirt committee: Leslie Robinson, and Leslie Busby.
  2. Food Committee: Tiffany Crawford, Micheal Arnold, and Jerald Jackson

3. Scholarship Committee: members-Amy Walton and Brad Mc Vay
- c. Treasurer Report: \$17, 802, Check: \$500 refund from Clearview, Fee of \$9.82 due to closing the Account.
- d. Ken Brown is handing the 501-C3, and stated the only hold up is needing a current address. The Board agree to use Terri Vosbury address.

## **Committee Reports**

### **Golf Committee** - Chair- Kristi Smith Co-Chair- Rebecca Bensema

President Roderick Chambers informed Kristi Smith that its's time to go to work on getting a date, reserve the venue and start reaching out to players. We decided to go back to RTJ Golf Trail at Capitol Hill the 2600 Constitution Ave, Prattville, AL 36066 as our venue.

Kristi Smith stated that they are excited about the 2024 Golf Tournament, however they need participation from everyone.

### **Scholarship-**

Jill Stallworth mentioned that we need to move forward on giving out this year scholarship and stated that she wants to give \$2000 out of the scholarship funds. The board agree to give 2,000 for ACCD 2024 Scholarship.

### **Speakers** – Chairs- Micheal Arnold, Co-Chair – Katrina Brown

Terri email Mr. Arnold the Presenters' Biography of a speaker UAB for review. Roderick Chambers informed Mr. Arnold that they will have a speaker's meeting on March 6, 2024, via Teams.

### **Registration** - Chair- Doris Henry, Co-Chair Pamela Osborne, Sharonda Edwards

President Roderick Chambers reiterated to the Committee Chair that ACCD is working on getting a new software for registration. He stated that the deposit has been paid, and that he is still collaborating with the website developers. We observe a generic rough draft and discuss some of the amenities that's going to be on the site. Such as scholarship tab, members only tab, administration tab, and PayPal tab.

President Roderick Chambers informed Doris Henry that we will need two to three people working the registration table during the Spring Workshop. One handling the payments thru the website, one taking up cash, and one handing out the certificates to attendees that does not work for PNP.

### **Programs** – Chair- Roderick Chambers

President Roderick Chambers reviewed outline of Spring Brochure.

**Local Arrangement** – Chair- Nickolas Ward, Co-Chair-Stephanie Schodorf

President Roderick Chambers informed Nickolas Ward Committee Chair that we need 4 to 6 door prizes/ gifts for the raffle. Chamber stated that we also need 2 to 6 gift baskets for invited speakers, chief, sheriff, and mayor.

**Exhibits / Vendors** - Chair- Eddie Swindall, Co-Chair: Ebone Williams

Eddie Swindall stated that he has 3 paid vendors for the Spring workshop and will add ACI as a paid Vendor. Eddie stated that the goal is to have at least 10 vendors for Spring workshop, and that all Vendor letters has sent out for dissemination.

**Long range planning/ Fundraising** - Chair- Leslie Robinson, Co-Chair Tanya Wilson

**Resolutions** – Chair- Jared McPaul, Co-Chair: Lamanda Thomas

**Bi-Laws:** Chair- Jimmy Patrick, Co- Chair- Robby Robinson

Jimmy Patrick stated that the Bi-Laws will be complete by the Spring Workshop.

**Nominations:** Chair- Tijwana Alexander, Co-Chair Heather Fleming

**Public Relations:** Chair- Micheal Hilley, Co-Chair Nickolas Ward

**Food Committee:** Chair- Tiffany Crawford, Co-Chair- Micheal Arnold

Tiffany Crawford stated that the menu has been established, they are waiting on one donation. Roderick Chambers informed Tiffany Crawford that they will have Food committee meeting on March 6, 2024, via Teams.

**Tee shirt committee:** Chair- Leslie Robinson, Co- Chair- Leslie Busby

## **New Business**

President Roderick Chambers stated that the Spring Conference / workshop will be April the 18<sup>th</sup> at Oxford Civic Center. He discussed the number of door prizes and gifts that is needed, and he stated that local arrangement needs to have an additional meeting to finalize things. Eddie Swindall stated that we have three paid Vendors, and we must add ACI to the paid in full list. President Chambers discussed the need to getting Biographies from speakers to put them in the Spring Brochure. He informed everyone to send their speaker Biography to Mr. Arnold for approval. Once approved by the Speaker Committee then the Program Committee can place it in the Spring Brochure. President Roderick Chambers discussed, explained, and revised the rough draft of the Spring Brochure. He also spoke about the outline of our new website software for registration. We converse about the different tab that need to be added to the software.

Terri Vosbury forward Dr. Arturo Menefee bio to the speaker committee for approval. President Chambers informed the Food Committee, and the Tee- shirt Committee of their meeting on March 6<sup>th</sup> & 7<sup>th</sup> to solidify final detail. If the design isn't approved, then we will have to resale the old shirts. President Roderick Chambers informed the Golf Committee that its's time to go to work on getting a date, reserve the venue and start reaching out to players. We decide to go back to RTJ Golf Trail at Capitol Hill 2600 Constitution Ave, Prattville, AL 36066 as our venue. We're still looking for a venue for the ACCD Family Fun Day. Some suggestions were Oak Mountain, and Coba. Mr. Arnold reported that ACI will be providing the gag bags for Fall Conference of 2024. The gag bags will have ASADS on them, and each vendor digital business card/ logo printed on them. We all voted that the Scholarship for 2024 is \$2000. President Chambers stated that the Scholarship Committee will come up with the requirements by the next meeting. Some suggestions were to have a 500-word essay on topics like How to improve Law Enforcement and the community, or How to improve recidivism rates.

President Chamber stated that we still need to get a chair and Co-chair for the Scholarship Committee.

## **Announcements**

President Chambers asked everyone to continue to look for speakers and to make sure to get their Bio to Mr. Arnold in a timely manner. The theme is Bridging the Gap. BTG means Bridging the Gap between Law Enforcement and Pardons and Paroles. He announced that Ken Brown is updating the 501-C3 information for ACCD.

Terri Vosbury stated not to forget about the small/ advertising fundraiser, charging \$50.00 per business card that will be advertised on the Spring Workshop brochure.

## **Next Meeting**

Next ACCD meeting will be on March 25, 2024@ 10:00am.

## **Adjourn Meeting**

Roderick Chambers, 1<sup>st</sup>

Michael Arnold, 2<sup>nd</sup>